

KANSAS STATE

UNIVERSITY

Academic Achievement Center

Peer Tutor Job Description

Job Title:	Peer Tutor
Department:	Academic Achievement Center Tutoring Services
Compensation:	\$9.50/hr
Status:	Part-time (up to 20-30 hours per week for on-campus jobs)

Job Summary:

AAC Tutoring Services is a free service to all K-State students taking courses at K-State. Peer tutors help facilitate the learning process outside of a formal classroom structure and tutoring focuses on the success of the learning process as a whole. They are a vital part to many K-State students' academic careers as they assist students to succeed academically. Peer tutors are needed for a variety of courses and one tutor may hold several tutoring sessions a week in a variety of courses.

Job Responsibilities:

- Assist students with course content
- Facilitate the learning process instead of providing direct answers
- Build good study skills and techniques
- Make referrals to other student success resources such as Academic Coaching
- Help students prepare for tests and exams

Qualifications:

- Must be a Kansas State University student enrolled in at least 6 hours
- Must maintain a semester GPA of 3.0 or higher
- Must have received a "B" or better at K-State in the courses you wish to tutor
- Must be knowledgeable about the courses tutored
- Great communication skills
- Enthusiastic about subject matter and helping others
- Understanding of students with different needs, interests, and abilities

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